

Request for Extension

ID# _____

Commercial - Renewal Application

(For office use only)

FILING FEE \$ _____

Arkansas Contractors Licensing Board
4100 Richards Road
North Little Rock, AR 72117
Phone 501-372-4661

If an incomplete renewal application is received within 30 days of the expiration of the license, an automatic extension is given to provide the missing financials, or other information. The license will only be extended providing that the license was not invalid for other reasons. A letter will be sent advising of the extended timeframe. If additional time is needed beyond that timeframe, this form is required. **** Do not use this form to request the initial automatic extension. ****

Please be advised.....

This "request" will not be considered if the renewal application and filing fee have not been provided to our office prior to this request being received.

Date of request: _____

Licensed Entity Name and License #, as it will appear on license:

Contact information for questions regarding this request:

Name: (Please Print) _____

Phone: _____

1. FILING FEE - \$50.00 filing fee is required.

If it is past the expiration of the license an additional fee of \$50 (late fee) (total of \$100) will be due with this form. Fees are non-refundable. A check or money order (**must be mailed with this request**) payable to CLB or Contractors Licensing Board.
(Credit card payments **not** accepted over the phone, only in person).

2. Reason for request: (✓ one)

_____ Additional time to provide financial statement.

_____ Additional time to provide other information.

3. Brief explanation as to why additional time is needed:

